

**MINUTES OF THE REGULAR MEETING  
OF THE  
BOARD OF DIRECTORS**

**Thursday, December 13, 2018**

The meeting was called to order at 6:03 p.m.

**1. ROLL CALL:**

Directors Present:

Janet Medina  
Thomas Chambers  
Perry Bautista  
David Irwin  
Karema Al-Arabi

Directors Absent:     None

Staff Present:

General Manager, Darryl Barrow  
Field Supervisor, Johnny Kennedy  
Attorney, Catherine Groves  
Jennifer Genato

Visitors Present:

Sergio Medina  
Jackie Bautista  
Andrea Irwin

President Chambers declared recess at 6:04 p.m.

Reconvened at 7:00 p.m.

**2. PLEDGE OF ALLEGIANCE:** Led by Director Irwin.

**3. OATH OF OFFICE:**

General Manager Barrow administered Oath of Office for Directors Perry Bautista, Tom Chambers, and Karema Al-Arabi.

**4. ELECTION OF OFFICE**

President Chambers declared the offices for President and Vice President vacant.

Director Irwin moved to nominate Director Bautista for President, seconded by Director Al-Arabi.

With no other nominations, the motion was carried unanimously.

President Bautista opened the floor for nominations for Vice President.

Director Chambers moved to nominate Director Irwin for Vice President, seconded by Director Medina.

With no other nominations, the motion was carried unanimously.

President Bautista presented Director Chambers with a plaque for his work and dedication as President of the Board of Directors.

**5. CONSENT CALENDAR:**

Director Chambers moved to approve the consent calendar, seconded by Director Irwin.

The motion was carried unanimously.

**6. PUBLIC COMMENT:** None

**7. BUSINESS (OLD):** None

**8. BUSINESS (NEW)**

**9. WRITTEN COMMUNICATIONS:** None

**10. ATTORNEY'S REPORT:** None.

**11. GENERAL MANAGER'S REPORT:**

**A. Report on Gellert Court Water Service Line Replacement.**

General Manager Barrow reported the MK Pipeline successfully completed the Gellert Court water service line replacement. Mr. Barrow handed out photos of the construction work.

**B. Report on Water Service Leak on Shannon Drive.**

General Manager Barrow report on the water service leak on Shannon Drive and passed around the defective water pipe replaced by staff.

**B. BAWSCA Meeting of December 6, 2018.**

General Manager Barrow reported on the BAWSCA meeting he attended on December 6, 2018.

**12. ITEMS FROM BOARD OF DIRECTORS:**

**A. Report on BAWSCA Meeting on November 15, 2018.**

Director Chambers reported on the BAWSCA meeting he attended on November 15, 2018.

**B. Report on ACWA/JPIA Fall Conference.**

Directors Chambers and Al-Arabi reported on the ACWA/JPIA Fall Conference they attended. Director Chambers reviewed his report with the Board.

**13. CLOSED SESSION:** None.

**14. ADJOURNMENT:**

Director Irwin moved to adjourn, seconded by Director Medina.

The motion was carried unanimously.

Time 7:41 p.m.

*Darryl A. Barrow*

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Secretary

*Perry H. Bautista*

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President

*January 10, 2019*

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Date