

**MINUTES OF THE REGULAR MEETING  
OF THE  
BOARD OF DIRECTORS**

**REVISED**

**Thursday, September 13, 2018**

The meeting was called to order at 7:30 p.m.

**1. ROLL CALL:**

Directors Present:

Janet Medina  
Perry Bautista  
David Irwin  
Thomas Chambers

Directors Absent:     Director Karema Al-Arabi excused absence.

Staff Present:

General Manager, Darryl Barrow  
Attorney, Catherine Groves  
Assistant General Manager, Patricia Mairena  
Field Supervisor, Johnny Kennedy  
Joubin Pakpour, Consultant Engineer

Visitors Present:

Sergio Medina

**2. PLEDGE OF ALLEGIANCE:** Led by Director Irwin.

**3. CONSENT CALENDAR:**

Director Irwin moved to approve the consent calendar, seconded by Director Medina.

The motion was carried unanimously.

**4. PUBLIC COMMENT:**     None.

**5. BUSINESS (OLD):**     None.

**6. BUSINESS (NEW)**

**A. Review/Approve Proposal from Pakpour Consultant Group for Design Services for Structural Tank Improvements and Re-Coating of Skyline Tank No.3.**

Joubin Pakpour reviewed the structural and coating analysis of all three tanks with the Board. Mr. Pakpour indicated that Skyline Tank No. 3 was in the worst condition of all three tanks and required the most work. The work included replacing interior/exterior coating, structural, and foundation repair. Mr. Pakpour pointed out the Tank No. 3 had the worse coating condition because it received the blunt of the wind and shielded the other two tanks. Mr. Pakpour indicated that the work could be broken into two or three phases. Mr. Pakpour suggested tackling the foundation this year and looking at the remaining work next year. Mr. Pakpour proposed the design service work to address the foundation repair for Skyline Tank No. 3 in the amount of \$76,422.

Director Bautista moved to approve proposal from Pakpour Consultant Group for design service work for Skyline Tank No. 3 for foundation repair work in the amount of \$76,422, seconded by Director Irwin.

The motion was carried unanimously.

**7. WRITTEN COMMUNICATIONS:** None.

**8. ATTORNEY'S REPORT:** None.

**9. GENERAL MANAGER'S REPORT:**

**A. Report on Main Break on Gellert Court.**

General Manager Barrow reported that staff had repaired a water service line leak on Gellert Court. Mr. Barrow indicated that there had been several leaks on Gellert Court and that he would be obtaining proposals to replace the service lines.

**B. Report on BAWSCA Meeting of September 6, 2018.**

General Manager Barrow reported on the BAWSCA meeting he attended on September 6, 2018.

**C. Report on District's Website.**

General Manager Barrow reported that when the current website was designed the web

domain was setup by Eric Daniels and he was listed as the registered owner. Mr. Barrow indicated that JRocket Design needed access to the domain to work on the new website. Mr. Barrow stated that Mr. Daniels requested payment for his services before transferring the domain over to the District. Mr. Barrow stated that Mr. Daniels hadn't billed the District for any work since 2010. Mr. Barrow stated that he would keep the Board posted on the domain transfer.

**10. ITEMS FROM BOARD OF DIRECTORS:** None.

**11. CLOSED SESSION:** None.

**12. ADJOURNMENT:**

Director Bautista moved to adjourn, seconded by Director Medina.

The motion was carried unanimously.

Time 8:38 p.m.

*Darryl A. Barrow*

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Secretary

*Tom Chambers*

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President

*October 11, 2018*

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Date