

**MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF DIRECTORS**

REVISED

Thursday, July 12, 2018

The meeting was called to order at 7:30 p.m. by Vice President Bautista.

1. ROLL CALL:

Directors Present:

Janet Medina
Karema Al-Arabi
Perry Bautista

Directors Absent: Excused absences Directors Irwin and Chambers.

Staff Present:

General Manager, Darryl Barrow
Assistant General Manager, Patricia Mairena
Attorney, Michael Conneran

Visitors Present: Lily Yoshikoshi
 Sergio Medina

2. PLEDGE OF ALLEGIANCE: Led by Director Medina.

3. CONSENT CALENDAR:

Director Medina moved to approve the consent calendar with corrections to the minutes, seconded by Director Al-Arabi.

The motion was carried unanimously.

4. PUBLIC COMMENT: None.

5. BUSINESS (OLD): None.

6. BUSINESS (NEW)

A. Letter Dated June 26, 2018, from Customer Helen Mergelian of 2210 Gellert #5311 Regarding Request for Adjustment.

General Manager Barrow reported that the District followed all the procedures for billing the customer the \$30 shutoff notice fee. The District made an extra attempt to telephone the customer and waited an extra day before processing the shutoff notice. Mr. Barrow stated that

there was no justification to waive the \$30 shutoff notice fee, especially when staff followed District procedures.

Director Al-Arabi moved to deny customer Helen Mergelian's of 2210 Gellert #5311 request for adjustment, seconded by Director Medina.

The motion was carried unanimously.

B. Public Hearing: Consideration of Increase in Sewer Rates from \$8.87 to \$9.87, Ordinance No. 71.

Vice President Bautista opened the Public Hearing for Consideration of Increase in Sewer Rates.

Attorney Conneran reported that the District received four written protests against raising the sewer rates and one letter protesting the meter service charge.

General Manager Barrow stated in order to balance the budget the District would need to increase the sewer rate \$1.00. Mr. Barrow pointed out that the North San Mateo County Sanitation District had increased the rate charged to the District by \$0.54.

With no comments from the Public, Vice President Bautista closed the Public Hearing.

Director Medina moved to approve Ordinance No. 71, Authorizing the Increase in Sewer Rates from \$8.87 to \$9.87, seconded by Director Al-Arabi.

Roll Call

Director Medina	Aye
Director Bautista	Aye
Director Al-Arabi	Aye

The motion was carried unanimously.

C. Consideration of Adoption of Report of Sewer Service Charges to be Collected on Tax Rolls and Request Their Collection by the County of San Mateo, Resolution No. 607.

Attorney Conneran stated that the County requires the District to submit a resolution adopting the sewer service charges to be collected on the property tax rolls.

Director Medina moved to approve Resolution No. 607, Authorizing the Adoption of

Report of Sewer Service Charges to be Collected on Tax Rolls and Request their Collection, seconded by Director Al-Arabi.

Roll Call

Director Medina Aye
Director Bautista Aye
Director Al-Arabi Aye

The motion was carried unanimously.

D. PUBLIC HEARING: Consideration of Increase in Water Meter Service Charges, Resolution No. 608.

General Manager Barrow stated that the meter service charge is based on the size of the water meter and used to recover District's fixed costs for providing water service including billing and administrative services, meter reading, maintenance and meter replacement. Mr. Barrow reported that the District surveyed nine other agencies and with the proposed \$20.00 increase for residential customers, the new increase would still be the lowest. Mr. Barrow stated that among the agencies surveyed the average bimonthly water meter service charge was \$40.46.

Director Medina moved to approve Resolution No. 608 authorizing the Increase in Water Meter Service Charges, seconded by Director Al-Arabi.

Roll Call

Director Medina Aye
Director Bautista Aye
Director Al-Arabi Aye

The motion was carried unanimously.

7. WRITTEN COMMUNICATIONS: None.

8. ATTORNEY'S REPORT:

A. Report on Sativa Water District.

Attorney Conneran reported the Los Angeles LAFCO voted to eliminate the Sativa Water District over delivering brown water, nepotism, and mismanagement of the District.

B. Report on Restore Hetch Hetchy Challenge.

Attorney Conneran reported that the California Court of Appeals issued a decision against the Restore Hetch Hetchy case. The challenge was not well taken in a 3 to 0 vote.

9. GENERAL MANAGER'S REPORT:

A. Report on Skyline Storage Building Modification Project.

General Manager Barrow reported that the Skyline Storage Building had passed final inspection. Mr. Barrow stated that the remaining item was to have the driveway ramp installed by the District's concrete and paving contractor.

10. ITEMS FROM BOARD OF DIRECTORS:

A. Report on Vacation Plans by Director Al-Arabi.

Director Al-Arabi reported that she will be on vacation for two months beginning in August and will miss the August and September board meetings.

11. CLOSED SESSION: None.

12. ADJOURNMENT:

Director Medina moved to adjourn, seconded by Director Al-Arabi.

The motion was carried unanimously.

Time 8:21 p.m.

Secretary

President

Date