

**MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF DIRECTORS**

Thursday, February 8, 2018

The meeting was called to order at 7:30 p.m.

1. ROLL CALL:

Directors Present:

Janet Medina
Thomas Chambers
Perry Bautista
David Irwin

Directors Absent: Excused absence, Karema Al-Arabi.

Staff Present:

General Manager, Darryl Barrow
Assistant General Manager, Patricia Mairena
Attorney, Michael Conneran

Visitors Present: Sergio Medina.

2. PLEDGE OF ALLEGIANCE: Led by Director Irwin.

3. CONSENT CALENDAR:

Director Bautista moved to approve the consent calendar, seconded by Director Medina.

The motion was carried unanimously.

4. PUBLIC COMMENT: None.

5. BUSINESS (OLD): None.

6. BUSINESS (NEW)

A. Review/Approve Proposal from Eurofin Eaton Analytical for State Required UCMR4 Testing.

General Manager Barrow reported that the UCMR4 (Unregulated Contaminant Monitoring Rule – Fourth Round) requires monitoring for 30 chemical contaminants using methods developed by the EPA. Mr. Barrow reported the EPA required the District to begin

testing in March 2018. Mr. Barrow recommended approval of the proposal from Eurofin Eaton Analytical.

Director Bautista moved to approve the proposal from Eurofins Eaton Analytical \$9,860, seconded by Director Medina.

The motion was carried unanimously.

7. WRITTEN COMMUNICATIONS: None.

8. ATTORNEY'S REPORT: None.

9. GENERAL MANAGER'S REPORT:

A. Report on Water Service Leak on Cashlea Court and Bassett Court.

General Manager Barrow reported that staff and he repaired two leaks on Cashlea Court and Bassett Court. Mr. Barrow passed out photos of the leaks to the Board.

B. Report on Status of Skyline Storage Building Modification Project.

General Manager Barrow reported that the contractor was scheduled to start work on the Skyline Storage Building Modification Project on Wednesday February 21, 2018.

C. Report on Emergency Tree Removal at Skyline Tank Site.

General Manager Barrow passed out photos of the tree he had removed at the Skyline Tank Site. Mr. Barrow reported the tree was dead and leaning towards the Skyline Storage Building. Mr. Barrow indicated that he had received complaints from the Skyridge Homeowners Association regarding the tree removal. Mr. Barrow stated that they had requested the tree stump be cut lower to the ground because it was an eye sore. Mr. Barrow reported that he agreed to have the tree stump cut.

D. Report on Roadway Clearing by City of South San Francisco.

General Manager Barrow indicated that after splitting the cost with the City of South San Francisco, the District's share to clear the roadway was \$7,750.

E. Report on Colina Parking Space Lease Agreement.

General Manager Barrow reported that he forwarded the insurance certificate and lease agreement prepared by Attorney Conneran to Colina and was waiting to hear back from them.

F. Report on Meeting with Skyline Village Homeowners Association Regarding Athy Drive Improvement Project.

General Manager Barrow reported that on February 5, 2018, Joubin Pakpour and he attended the Homeowners Association meeting for Skyline Village Condominiums and explained the problems with the looped public water system on private property. Mr. Barrow and Mr. Pakpour discussed with the Homeowners Association the many problems with the water system including inaccessible areas for repairs. Mr. Barrow indicated that they plan to meet with the Skyline Village Homeowners Association again at the property site to point the locations of the water lines.

G. Report on BAWSCA Meeting of February 1, 2018.

General Manager Barrow reported on the BAWSCA meeting he attended on February 1, 2018.

10. ITEMS FROM BOARD OF DIRECTORS:

A. Report on BAWSCA Meeting on January 18, 2018.

Director Chambers reported on the BAWSCA meeting he had attended on January 18, 2018. Director Chamber indicated that he would let Director Al-Arabi take the lead in attending the CSDA meetings if she liked. Director Chambers stated the next CSDA meeting was scheduled for March 21, 2018.

11. CLOSED SESSION: None.

12. ADJOURNMENT:

Director Bautista moved to adjourn, seconded by Director Irwin.

The motion was carried unanimously.

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Minutes of the Regular Meeting of the Board of Directors
Thursday, February 8, 2018

Time 8:17 p.m.

Darryl A. Barrow

Secretary

Tom Chambers

President

March 8, 2018

Date