

**MINUTES OF THE REGULAR MEETING  
OF THE  
BOARD OF DIRECTORS**

**Thursday, March 9, 2017**

The meeting was called to order at 7:30 p.m.

**1. ROLL CALL:**

Directors Present:

Janet Medina  
Perry Bautista  
Thomas Chambers  
William Lopez  
David Irwin

Directors Absent: None.

Staff Present:

General Manager, Darryl Barrow  
Assistant General Manager, Patricia Mairena  
Field Supervisor, Johnny Kennedy  
Attorney, Michael Conneran

Visitors Present:

Cynthia Royer

**2. PLEDGE OF ALLEGIANCE:** Led by Director Irwin.

**3. CONSENT CALENDAR:**

Director Chambers moved to approve the consent calendar with exception to the minutes of regular meeting of February 9, 2017, seconded by Director Bautista.

The motion was carried unanimously.

**4. PUBLIC COMMENT:** None

**5. BUSINESS (OLD):**

**A. Review/Approve Revisions to District's Personnel Manual.**

After discussion, Director Chambers moved to approve revisions to the District's

Personnel Manual, seconded by Director Medina.

The motion was carried unanimously.

**6. BUSINESS (NEW)**

**A. Public Hearing: Recertification of the Westborough Water Sewer District (WWSD) Sewer System Management Plan (SSMP).**

President Lopez opened Public Hearing on Recertification of the Westborough Water Sewer District (WWSD) Sewer System Management Plan (SSMP).

Cynthia Royer reviewed the Recertification of the SSMP requirements with the board.

President Lopez closed the Public Hearing.

Director Chambers moved to approve Recertification of the Westborough Water Sewer District (WWSD) Sewer System Management Plan (SSMP), seconded by Director Irwin.

The motion was carried unanimously.

**B. Consideration of Resolution to Move District Elections to Even Years.**

Attorney Conneran reviewed the requirements in order to move the District elections to even years with the Board.

Director Chambers moved to approve Resolution No. 601 Requiring Even-Numbered Year Elections for the Board of Directors, seconded by Director Bautista.

The motion was carried unanimously.

**C. Consideration of Resolution to Rescind Declaration of a Water Shortage Emergency and Suspend Implementation of Water Shortage Contingency Plan.**

General Manager Barrow reported that District's prior ordinance remains in effect until the District rescinds the Declaration of a Water Shortage Emergency and suspends Implementation of the Water Shortage Contingency Plan.

Director Medina moved to approve Resolution No.602 to Rescind Declaration of a Water

Shortage Emergency and Suspend Implementation of Water Shortage Contingency Plan,  
seconded by Director Irwin.

The motion was carried unanimously.

**7. WRITTEN COMMUNICATION:** None.

**8. ATTORNEY'S REPORT:**

**A. Update on San Jose Ruling on Public Records Act.**

Attorney Conneran reported on the update on San Jose ruling on public records act.

**9. GENERAL MANAGER'S REPORT:**

**A. Report on District's Water Conservation for February 2016.**

General Manager Barrow reported that the District had achieved 3% conservation for the month of February.

**B. Report on SFPUC Annual Meeting for Wholesale Customers and BAWSCA of February 16, 2017.**

General Manager Barrow reviewed his report included in the board packet on the SFPUC Annual Meeting for Wholesale Customers and BAWSCA of February 16, 2017, with the Board.

**C. Report on BAWSCA Meeting of March 2, 2017.**

General Manager Barrow review his report on the BAWSCA meeting of March 2, 2017, with the Board.

**10. ITEMS FROM BOARD OF DIRECTORS:**

**A. Report on Meeting with Nicole Sandkulla of February 23, 2017.**

Director Chambers and General Manager Barrow reported on the meeting with Nicole Sandkulla of February 23, 2017.

**11. CLOSED SESSION:**

**A. Initiation of Litigation Pursuant to Subdivision © of Section 54956.9:  
One Case.**

Board went in to Closed Session at 8:25 p.m. and reconvened at 8:33 p.m.

In close session, Attorney Conneran gave update to the Board on initiation of litigation case.

**12. ADJOURNMENT:**

Director Bautista moved to adjourn, seconded by Director Medina.

The motion was carried unanimously.

Time 8:35 p.m.

*Darryl A. Barrow*

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Secretary

*Janet Medina*

\_\_\_\_\_  
President

04/13/17

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Date