

**MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF DIRECTORS**

Thursday, August 11, 2016

The meeting was called to order at 7:31 p.m.

1. ROLL CALL:

Directors Present:

Janet Medina
Thomas Chambers
Perry Bautista
David Irwin

Directors Absent: Excused absence Director Lopez.

Staff Present:

General Manager, Darryl Barrow
Assistant General Manager, Patricia Mairena
Attorney, Michael Conneran

Visitors Present:

Sergio Medina

2. PLEDGE OF ALLEGIANCE: Led by Director Chambers.

3. CONSENT CALENDAR:

Director Chambers moved to approve the consent calendar, seconded by Director Bautista.

The motion was carried unanimously.

4. PUBLIC COMMENT: None

5. BUSINESS (OLD):

**A. Consideration of Resolution No. 597 to Establish the Appropriation Limit
Applicable to the District During Fiscal Year 2016-2017.**

Director Chambers moved to approve Resolution No. 597 to Establish the Appropriation Limit Applicable to the District During Fiscal Year 2016-2017, seconded by Medina.

Roll Call

Director Medina	Aye
Director Chambers	Aye
Director Bautista	Aye
Director Irwin	Aye

The motion was carried unanimously.

6. BUSINESS (NEW)

A. Consideration of Response Letter to San Mateo County Grand Jury.

General Manager Barrow and Attorney Conneran reviewed draft response letter to San Mateo County Grand Jury with the Board. The Board gave direction General Manager Barrow and Attorney Conneran.

B. Consideration to Amend Ordinance No. 64 Prohibiting Wasteful Water Use Within the District.

General Manager Barrow and Attorney Conneran reviewed Ordinance No. 64 in comparison to Governor Brown's new water conservation action.

Director Chambers moved to approve the amended Ordinance No. 64 Prohibiting Wasteful Water Use Within the District, seconded by Director Medina.

Roll Call

Director Medina	Aye
Director Chambers	Aye
Director Bautista	Aye
Director Irwin	Aye

The motion was carried unanimously.

C. Tree Damage to District's Water Meter Box at 2335 Wexford Avenue.

General Manager Barrow stated that he had sent two letters to the customer at 2335 Wexford Avenue requesting that they trim the tree roots damaging the District's water meter box. Mr. Barrow reported that the customer had trimmed the roots that damaged the meter box and no further action was necessary.

D. Review/Approve Proposals for the Installation of 2 Pumps at the Avalon Sewer Lift Station.

Director Chambers moved to approve the proposal for the installation of 2 pumps at the Avalon Sewer Lift Station, seconded by Director Bautista

The motion was carried unanimously.

E. Review/Approve Proposal from Bartel Associates to Prepare 2016 GASB 68 Actuarial Information for CalPERS Cost-Sharing (Risk Pool) Plan.

Director Chambers moved to approve the proposal from Bartel Associates to prepare 2016 GASB 68 Actuarial Information for CalPERS Cost-Sharing Plan, seconded by Director Medina.

The motion was carried unanimously.

7. WRITTEN COMMUNICATIONS: None.

8. ATTORNEY'S REPORT: None.

9. GENERAL MANAGER'S REPORT:

A. Report on District's Water Conservation for July 2016.

The District achieved 39% conservation for the month of July 2016.

B. Report on Main Break on Gellert Court.

General Manager Barrow stated that staff and he repaired a water service leak on Gellert Court.

10. ITEMS FROM BOARD OF DIRECTORS:

A. Report on BAWSCA Meeting on July 21, 2016.

Director Chambers reported on the BAWSCA meeting he attended on July 21, 2016. He also reported on the August CSDA meeting he attended.

B. Report on Twin Tunnels.

Director Bautista reported on an article in the newspaper on the Twin Tunnels.

11. CLOSED SESSION: None.

12. ADJOURNMENT:

Director Bautista moved to adjourn, seconded by Director Medina.

The motion was carried unanimously.

Time 8:46 p.m.

Darryl A. Barrow

Secretary

David Irwin

President

September 8, 2016

Date