

**MINUTES OF THE REGULAR MEETING  
OF THE  
BOARD OF DIRECTORS**

**Thursday, April 14, 2016**

The meeting was called to order at 7:30 p.m.

**1. ROLL CALL:**

Directors Present:

Janet Medina  
Thomas Chambers  
William Lopez  
Perry Bautista  
David Irwin

Directors Absent:     None.

Staff Present:

General Manager, Darryl Barrow  
Assistant General Manager, Patricia Mairena  
Attorney, Michael Conneran

Visitors Present:     None.

**2. PLEDGE OF ALLEGIANCE:** Led by Director Medina.

**3. CONSENT CALENDAR:**

Director Chambers moved to approve the consent calendar, seconded by Director Medina.

The motion was carried unanimously.

Director Lopez moved to add Consideration to Appoint Board Member to Attend and Vote in the Presiding Officer's Place at the Independent Special District Selection Committee to the agenda under Business New, seconded by Director Medina. This item came to the District's attention after the agenda was posted and required the Board's attention prior to the next board meeting.

The motion was carried unanimously.

**4. PUBLIC COMMENT:**     None

5. **BUSINESS (OLD):** None

6. **BUSINESS (NEW)**

**A. Public Hearing: Ordinance of the Westborough Water District Relating to Water Conservation in Landscape Regulations.**

President Irwin declared the Public Hearing open.

General Manager Barrow reviewed the Water Conservation in Landscape Regulation with the Board and answered questions.

President Irwin declared the Public Hearing closed.

Director Chambers moved to approve Ordinance No. 67 of the Westborough Water District Relating to Water Conservation in Landscape Regulations, seconded by Director Lopez.

Roll Call

Director Medina	Aye	Director Lopez	Aye
Director Chambers	Aye	Director Bautista	Aye
Director Irwin	Aye		

The motion was carried unanimously.

**B. Review Consultant's Report on Water Conservation Fees and Schedule Public Hearing.**

General Manager Barrow reviewed the Water Connection Fee Update report from HF&H with the Board and answered questions.

Director Chambers moved to schedule Public Hearing for May 12, 2016, seconded by Director Bautista.

The motion was carried unanimously.

**C. Consideration to Appoint Board Member to Attend and Vote in the Presiding Officer's Place at the Independent Special District Selection Committee.**

Director Lopez moved to authorize Director Chambers to attend and vote on behalf of the District at the Independent Special District Selection Committee on May 3, 2016, seconded by Director Medina.

The motion was carried unanimously.

**7. WRITTEN COMMUNICATIONS:** None.

**8. ATTORNEY'S REPORT:**

Attorney Conneran reported on a meeting he attended on desalination in Israel.

**9. GENERAL MANAGER'S REPORT:**

**A. Report on District's Water Conservation for March 2016.**

General Manager Barrow reported that the District had exceeded its water consumption for the month of March by 7 percent. Mr. Barrow stated that he reported to the State Water Resource Control Board that the District exceeded its target due to the District being billed for 13 percent more days in March 2016 compared to March 2013. Also, the Westborough Square Shopping Center was demolished in 2013 and had zero water consumption and became fully occupied in March 2016, which caused the District's water consumption to increase.

**B. Report on 2016/2017 Wholesale Water Rate.**

General Manager Barrow reported that the SFPUC proposes to increase the wholesale water rate from \$3.75 to \$4.10.

**C. Report on Seafood Supermarket Development.**

General Manager Barrow reported that he had called Cal-OSHA on the contractor installing the water and sewer facilities at the Seafood Supermarket due to safety violations he had observed. Mr. Barrow stated that he had warned the Contractor he would call Cal-OSHA if they continued to violate safety regulations.

**10. ITEMS FROM BOARD OF DIRECTORS:**

**A. Report from Committee Investigating Improving Board Technology.**

Director Chambers and President Irwin reported on the meeting they had with the General Manager to improve board technology and got input from everyone.

Attorney Conneran suggested that the Committee email him the policy so that he may prepare a draft policy for the May board meeting for the Board to consider.

**11. CLOSED SESSION:** None.

**12. ADJOURNMENT:**

Director Bautista moved to adjourn, seconded by Director Medina.

The motion was carried unanimously.

Time 8:33 p.m.

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Secretary

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President

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Date