

**AGENDA**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**

Thursday, October 12, 2017

7:30 p.m.

**1. ROLL CALL:**

**2. PLEDGE OF ALLEGIANCE:**

**3. CONSENT CALENDAR:**

All items listed under the Consent Calendar are approved by a single motion of the Board. A Board member may request removal of any item for discussion and separate action:

A. Approval of Minutes:

1. Regular Meeting of August 10, 2017.

B. Accountant's Reports for Periods Ending July 31, 2017 and August 31, 2017.

C. Investment Reports for Periods Ending August 31, 2017 and September 30, 2017.

D. Claims Registers for August and September 2017.

**4. PUBLIC COMMENT:**

*Members of the public are invited to participate during the public comment period or when an item on the agenda is introduced. Anyone wishing to speak should, after the recognition, give their name and address, speak clearly, and direct their remarks only to the Board. Please limit your remarks to no more than five (5) minutes. Items not on the agenda may be referred to Staff for consideration at a later date.*

**5. BUSINESS (OLD):**

**6. BUSINESS (NEW):**

A. Review/Approve Proposal for New Website Design and Maintenance, Printing Services, Mail House Services (bills and notices), and District Personnel Manual.

B. Review/Approve Proposal for New Scada System.

C. Consideration to Accept Seafood Supermarket Project as Completed.

D. Review Request from Brenda Leus of 157 Appian Way to Waive \$15.00 Fee Charged by the District for Closed Bank Account.

E. Authorization to Proceed with Advertisement to Go Out to Bid for Skyline Storage Building Modification Project.

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- F. Review/Approve Proposal from Pakpour Consulting Group to Prepare Plans, Specifications and Cost Estimate for Athy Drive Improvement Project.
- G. Review Preliminary List of Capital Improvement Projects Prepared by Pakpour Consultant Group.

### **7. WRITTEN COMMUNICATIONS:**

- A. Letter Dated October 3, 2017, from BAWSCA Regarding 2009 Water Supply Agreement Revised Attachment C.

### **8. ATTORNEY'S REPORT:**

### **9. GENERAL MANAGER'S REPORT:**

- A. Report on Possibility of Leasing Parking Spaces from Colina.

### **10. ITEMS FROM BOARD OF DIRECTORS:**

- A. Report on BAWSCA Meeting of September 21, 2017.
- B. Report on CSDA Meeting of October 3, 2017.

### **11. CLOSED SESSION:**

### **12. ADJOURNMENT:**

*Upon request, the Westborough Water District will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the auxiliary aid or service at least 3 days before the meeting. Request should be sent to Westborough Water District at 2263 Westborough Boulevard, South San Francisco, CA 94080.*

*Availability of Public Records: all public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Acts, that are distributed to a majority of the legislative body will be available for public inspection at 2263 Westborough Boulevard, South San Francisco, CA 94080, at the same time that the public records are distributed or made available to the legislative body.*